
MILFORD POLICE DEPARTMENT



2015 ANNUAL REPORT



AN INTERNATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

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EXECUTIVE SUMMARY

I am pleased to provide you with the 2015 Annual Report for the Milford Police Department. It was a challenging year for the policing profession. Several high profile use of force incidents, both nationally and in Ohio, have led to increased scrutiny that's affected every law enforcement officer. However, the members of the Milford Police have worked hard to earn the public's trust and we're going to continue to work hard to maintain that trust. We truly believe that policing is a partnership and we accomplished a lot in 2015 with our partners.



Our newest partnership with the Clermont County Civil Air Patrol allows us the opportunity to mentor the youths in their cadet program while providing us with access to their volunteers who are professionally trained to perform crowd management and search and rescue operations. They were a great asset during events such as the Frontier Days Parade, National Night Out and our Halloween safety patrols but arguably the best benefit is the quarterly news video, Roll Call, which they produce for us. Through our partnership with the faith-based group Community United, we kept our focus on the heroin epidemic, hosting the movie Anonymous People and providing access to rehabilitation services to those in need. Thanks to our partners at PetSmart we were able to continue our annual Operation Holiday Patrol whereby officers hand out stuffed animals on traffic stops, accident scenes and other encounters with children throughout the holiday season. Our third annual Citizens Police Academy was quite small which led to another partnership opportunity. Chief Madsen of the Miami Township Police Department and I agreed to combine some of the classes of our academies while maintaining our own identities. In the end, everyone agreed that the combined classes were a success and the consolidated graduation ceremony was outstanding.

All things considered, it was a great year to be a part of Milford. Of course, none of this would be possible without the hard work and dedication of the professional men and women of the Milford Police Department. Thanks to their loyalty and passion we achieved the vast majority of the goals that we set for 2015. I am truly blessed and thankful for the tireless efforts of my staff and the tremendous support and guidance I receive from City Administration and Council.

Very truly yours,

Jamey Mills

Chief of Police

ORGANIZATIONAL PRINCIPLES

- Mission Statement
- Creed
- Core Values

Mission

We, the Milford Police Department, exist to serve all people within our jurisdiction with respect, fairness, and compassion.

We are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety, the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

With community service as our foundation, we are driven by goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions and fostering a sense of security in the community and individuals. We nurture public trust by holding ourselves to the highest standards of performance and ethics.

To fulfill its' mission, the Milford Police Department is dedicated to providing a quality work environment and development of its member's through effective training and leadership.

The Milford Police Department was formed to protect and serve the expanding residential and business community of the City of Milford. The Milford Police Department can be characterized as a full service police agency that's committed to excellence and responsive to the community needs. We are a value driven organization that is devoted to our core values and committed to asking ourselves "Am I doing the right thing, at the right time, in the right way, and for the right reason?"

We will seek to understand the community we serve and be responsive to their needs. We are in the business of reassurance, providing a sense of security, and in doing so, maintaining and improving the quality of life for the public in the City of Milford. Improving the quality of life depends upon a long-term strategy for reducing crime and disorder. Because of this, we have included our mission, creed and value statements in our annual report. This is the kind of police service the Milford Police Department intends to be. It is also the desired image we want to continue to portray to our community.



Creed

- 👤 ***We shall** serve the community to the best of our ability. The community is our customer and our reason for being here.*

- 👤 ***We shall** maintain an outstanding reputation. It may take days, weeks, months, or years to build a sound reputation. However, it only takes seconds to lose it.*

- 👤 ***We shall** always be courteous, polite, and professional when dealing with citizens while performing our duties.*

- 👤 ***We shall** always attempt to do more than expected when providing our service.*

- 👤 ***We shall** never promise more than we can give. However, we will give all we promise.*

- 👤 ***We shall** continually strive for more ways to improve ourselves. We will attempt to improve quality and to provide an efficient, effective, safe, and secure environment for all.*

Core Values

The Milford Police Department Challenge Coin serves as our badge of honor and constant reminder that our mission is based on the foundation of our core values:



INTEGRITY

We believe in integrity. We pledge to maintain the courage to serve without bias, and to adhere to the highest professional ethical standards.

PROFESSIONALISM

We believe in professionalism. We pledge to provide quality, efficient, and courteous service through innovative and dedicated teamwork.

COOPERATION

We believe in cooperation. We pledge to provide assistance and support by working together in a spirit of trust and mutual respect.

COMMITMENT

We believe in commitment. We pledge ourselves to excellence, responsibility, and personal sacrifice.

HUMAN RESOURCES

- Department Roster
- Organizational Chart
- Volunteer Unit
- Command Staff
- Public Information
- Awards

DEPARTMENT ROSTER – SWORN MEMBERS



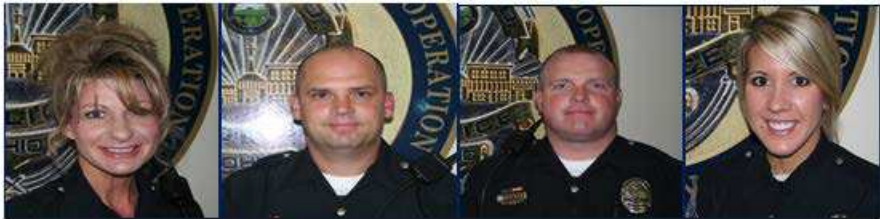
Chief Mills



SGT Mahan SGT Belcher SGT Crider SGT Kibby SGT Lane



DET Liming DET Rogers



P.O. Bovenzi P.O. Bogan P.O. Heller P.O. Wilson



PO Kenney PO Chastain PO Mell PO Fatute PO Clark



PO West PO Yeary PO Green PO Green

DEPARTMENT ROSTER – NON-SWORN MEMBERS

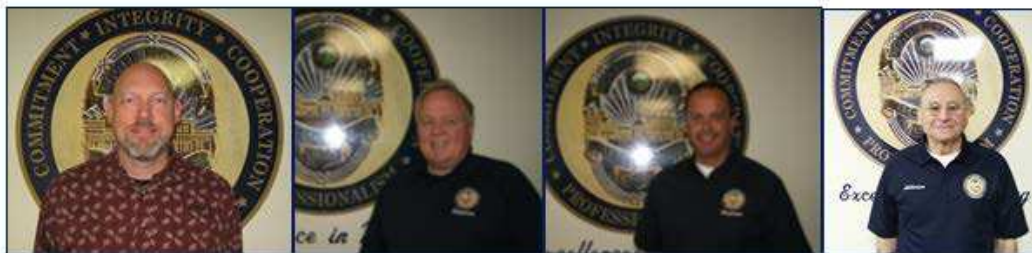


Patricia Banks
Police Records Clerk

Kim Sheangshang
Mayors Court Clerk



Gene Bishop
Police Volunteer Coordinator



Charles Cline
Police Chaplain

Daryl Poe
Police Chaplain

Brian Wikoff
Police Chaplain

Frank Celenza
MPD Historian



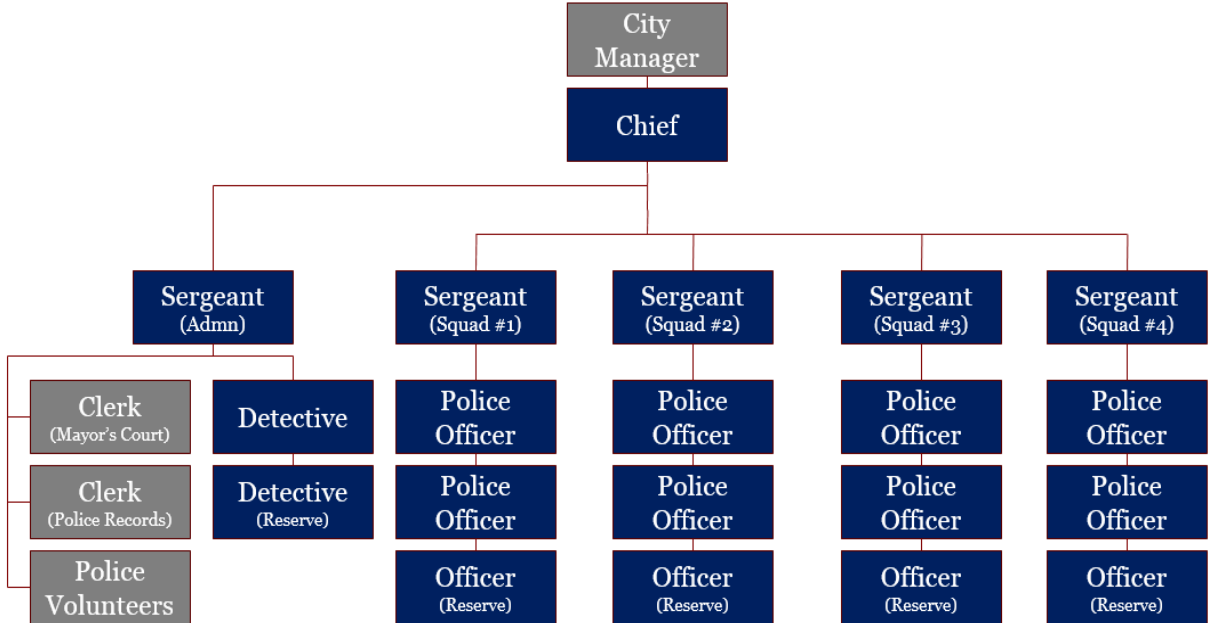
Steve Grieger
Police Volunteer

Chad Green
Police Volunteer

Wynn Poe
Police Volunteer

Ricky Summers
Police Volunteer

2015 Organizational Chart



Command Staff

Police sergeants are considered command officers and are responsible for the daily operations of the Department's four patrol squads, ensuring 24 hour coverage and availability of officers. The primary role of command officers is the tactical deployment of police personnel who respond to emergency and non-emergency calls for police service as they occur.

Command officers collaborate with the Chief of Police to ensure that Problem Oriented Policing projects are facilitated, Community Oriented Policing issues are addressed, and all field resources are deployed in the most effective manner possible. The role of the command officer is diversified and prioritized according to operational needs. Its function is critical in reducing incidents of civil liability as well as maintaining the trust of the Milford community.



Colonel D. Jamey Mills, C.L.E.E.

Colonel Mills is a twenty-one year veteran of the Milford Police Department and served as a patrol officer, accreditation manager, patrol sergeant and detective sergeant prior to being appointed to the position of Chief of Police in 2011. He has received numerous awards including the Clermont County Investigator of the Year and the Larry J Oaks Memorial Award. Colonel Mills holds a Bachelor's Degree in Criminal Justice and is a graduate of the Police Executive Leadership College and the Certified Law Enforcement Executive's Course.



Colonel Mills serves as the chief executive officer of the Milford Police Department and provides guidance and leadership to the command staff. This year, there was an emphasis on best practices and operational readiness that included:

- Restructuring the command staff structure to include an administrative sergeant.
- Conducting an 8 hour supervisor in-service training that included training on the All Hazard Plan.
- Adding critical incident scenarios to in-service trainings.
- Ensuring that all sworn personnel were current on their Incident Command System courses.
- Implementing an annual staff and facility inspection.
- Attending county-wide school safety meetings.

Sergeant Sean Mahan

Sergeant Sean Mahan is an eighteen year veteran of the Milford Police Department and served as patrol officer, narcotics investigator, and detective prior to being promoted to sergeant in 2011. He is the recipient of the MPD Medal of Valor, Physical Fitness Medal, the HCPA Medal of Honor, the Chief's Commendation Award and the first MPD Silver Bullet Award. Sergeant Mahan holds a Bachelor's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program and the Police Executive Leadership College.



ADMINISTRATIVE SERGEANT - Sergeant Mahan serves as the direct supervisor of personnel assigned to the criminal investigation section, the records section and the police volunteer unit. As the administrative sergeant he works closely with the Chief of Police on administrative issues, problem solving and career development, conducts internal investigations, audits and inspections, prepares special event plans and serves as the acting chief of police in the absence of the chief.

Sergeant Ron Crider, C.L.E.E.

Sergeant Crider is a twenty-seven year veteran of the Milford Police Department and served as a patrol officer and honor guard member prior to being promoted to sergeant in 2003. He is the recipient of a Chief's Commendation and numerous letters of commendation and awards including the HCPA Honor Guard's Dedication and Commitment Award. Sergeant Crider is a graduate of the Police Executive Leadership College and the Certified Law Enforcement Executive's Course.



PATROL SERGEANT – Sergeant Crider is assigned to a patrol squad where he supervises patrol officers in addition to serving as commander of the Citizens Police Academy, the school safety plan coordinator and as range master over firearms training.

Sergeant Keith Belcher

Sergeant Belcher is a sixteen year veteran of the Milford Police Department and served as a patrol officer, detective and honor guard member prior to being promoted to sergeant in 2011. He is the recipient of the MPD Medal of Valor, and Physical Fitness Medal, holds an Associate's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program and the Police Executive Leadership College.



PATROL SERGEANT – Sergeant Belcher is assigned to a patrol squad where he supervises patrol officers in addition to serving as the coordinator and supervisor of the field training program. Sergeant Belcher is a member of the Department's training team and maintains certifications as an armorer and as an instructor in firearms and defensive tactics.

Sergeant Paul Lane

Sergeant Lane is a sixteen year veteran of the Milford Police Department and served as a patrol officer, acting supervisor, D.A.R.E officer and police detective prior to being promoted to sergeant in 2015. Sergeant Lane is the recipient of the Top Criminal Investigator Award from the Clermont County Citizens Law Enforcement Association, the Crime Stoppers Officer of the Year and the Milford Police Department's Larry J. Oaks Memorial Award. He holds a Bachelor's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program.



PATROL SERGEANT – Sergeant Lane is assigned to a patrol squad where he supervises patrol officers in addition to serving as the D.A.R.E. grant administrator, a property custodian and a member of the Crime Scene Unit.

Sergeant Mark Kibby

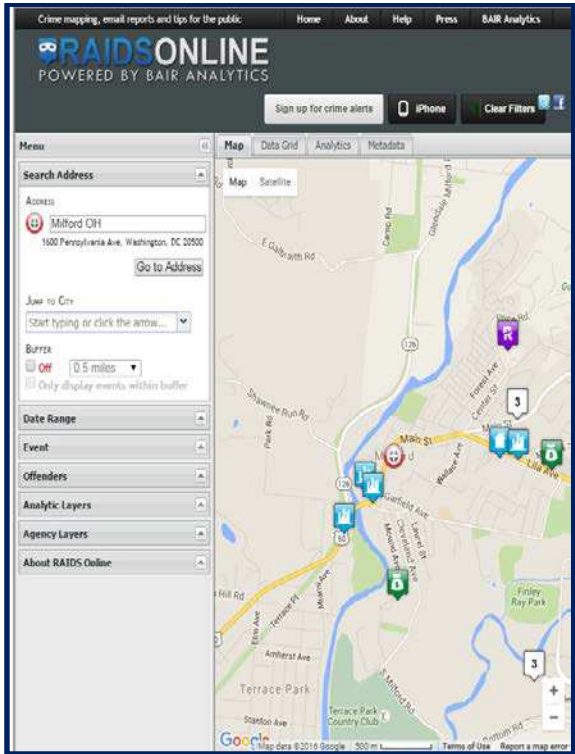
Sergeant Kibby is a five year veteran of the Milford Police Department and served assignments as a patrol officer, acting supervisor, D.A.R.E. officer, Directed Patrol Officer, and as a representative for the collective bargaining unit prior to being promoted to sergeant in 2015. He is the recipient of the MPD Physical Fitness Medal and holds a Bachelor's of Arts Degree from Miami (Ohio) University and is a graduate of the Supervisor Training Education Program.



PATROL SERGEANT – Sergeant Kibby is assigned to a patrol squad where he supervises patrol officers in addition to serving as the Bicycle and Segway Unit coordinator.

Public Information

In effort to maintain public confidence, police actions and policy objectives are disclosed in a full and open manner. The Department disseminates factual accounts of occurrences to the public through a variety of sources including our quarterly Roll Call Video, Nixle Notifications, Facebook and Raids Online Crime Mapping.



2015 Awards



Larry J. Oaks Memorial Award

Officer Steve Bogan



Chief's Commendation

Police Clerk Patricia Banks
Law Director Michael Minniear
Police Volunteer Damaris Kushman



Silver Bullet Award

Sergeant Sean Mahan



Physical Fitness Medal

Chief Jamey Mills
Sergeant Sean Mahan
Sergeant Keith Belcher
Officer Steve Bogan
Officer Kris Mell
Officer Adam Yeary
Officer Megan Bovenzi
Detective Steve Rogers
Officer Brandon Clark
Officer Terry Chastain

Letters of Recognition

Sergeant Sean Mahan
Detective Julie Liming
Officer Adam Yeary
Officer Terry Chastain
Officer Russ Kenney

Perfect Attendance

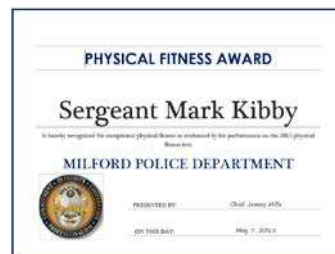
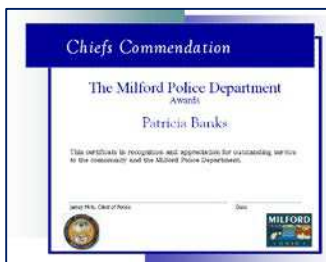
Sergeant Sean Mahan
Sergeant Keith Belcher
Sergeant Paul Lane
Sergeant Mark Kibby
Detective Steve Rogers
Officer Steve Bogan
Officer Brandon Clark
Officer Terry Chastain
Officer Kevin Heller
Officer Danielle Wilson
Officer Adam Yeary

Clermont County Awards

Officer Kris Mell
Officer Megan Bovenzi

Civilian Service Certificate

Bassel Mustafa
Johnny Shea
Robbie Dusing
John Bentley
Kevin Ryan
Ronda Koehler
Amanda Saylor
Ted Hornsby



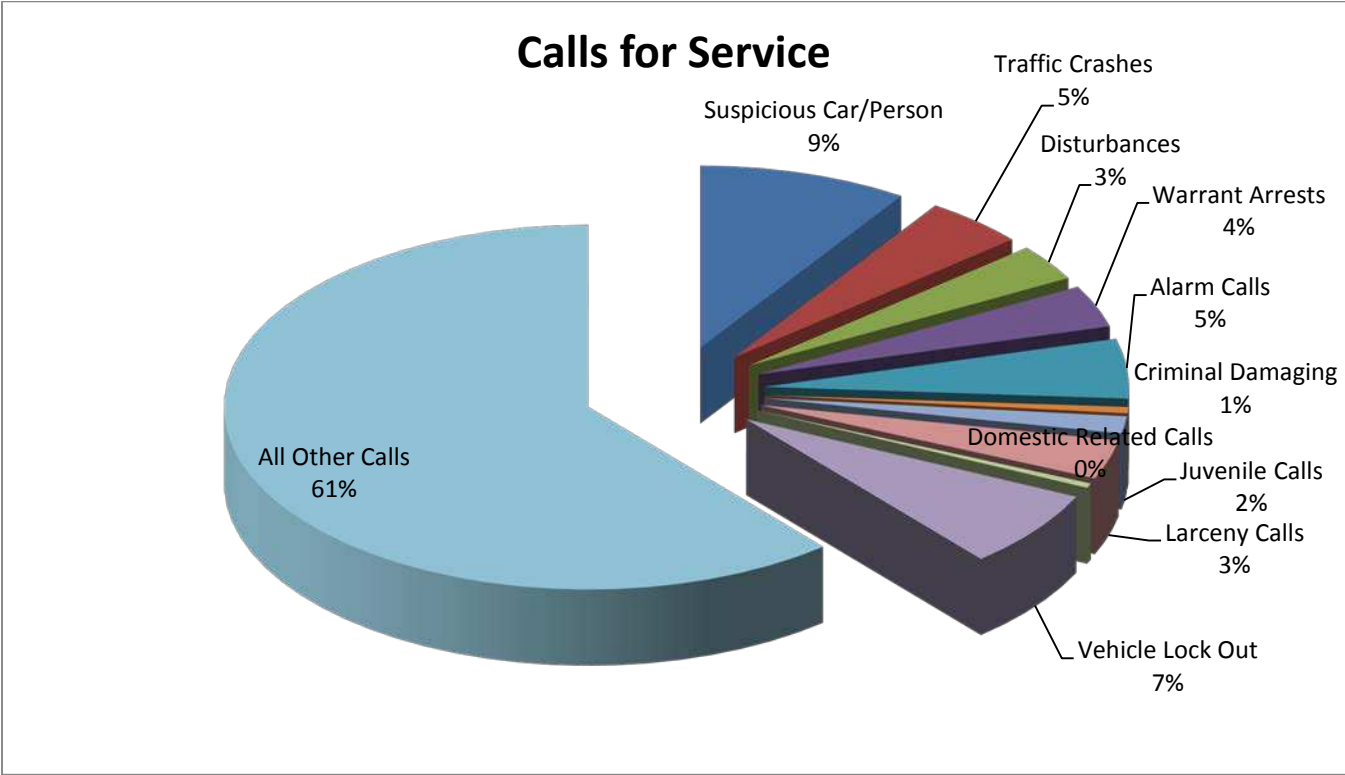
Milford Police Divisions & Operations

- Patrol
Division
- Criminal
Investigations
Division
- Special
Operations
- Support
Services
Division
- Police
Volunteer
Unit

Patrol Division

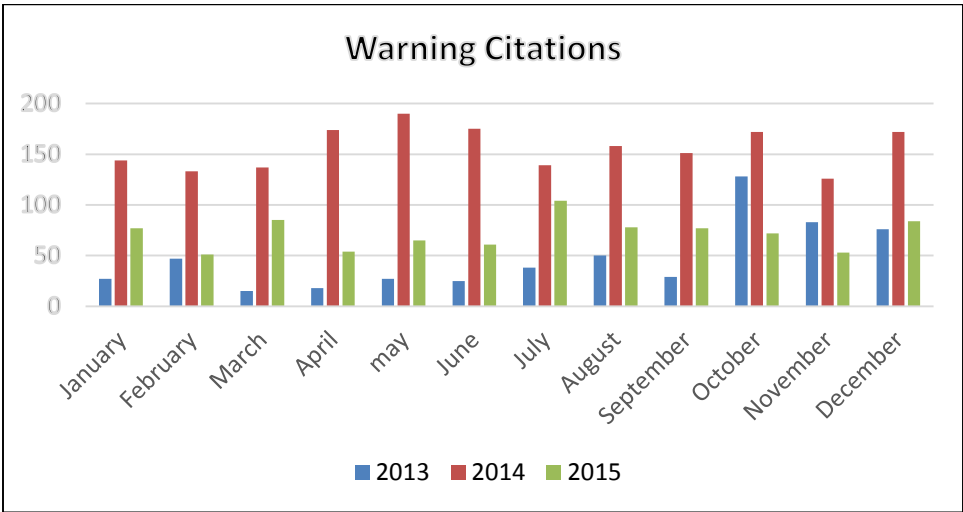
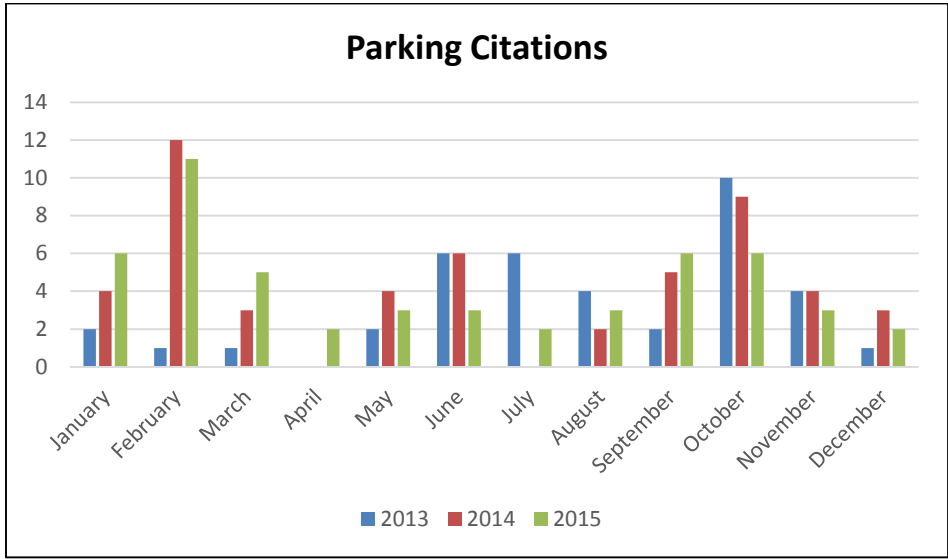
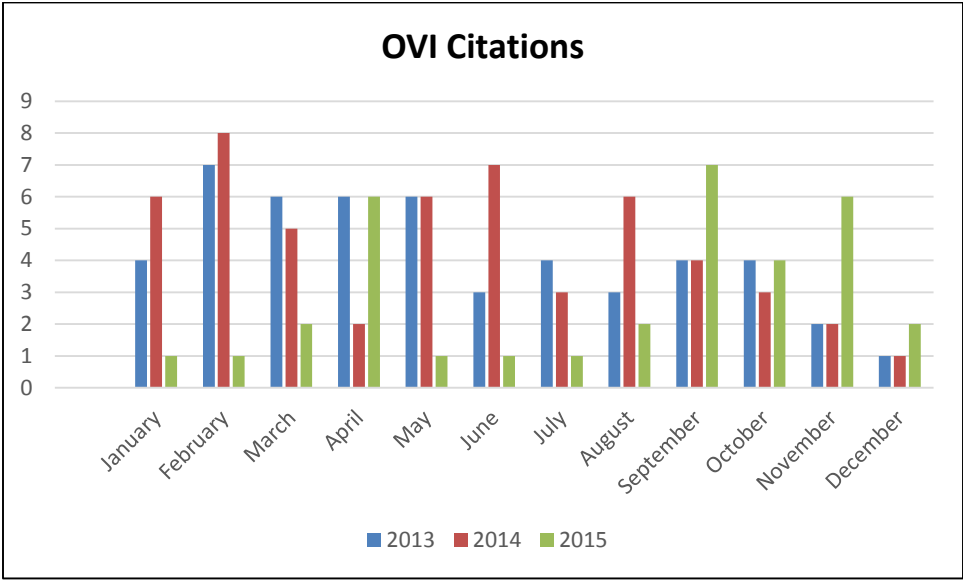
The Patrol Division is the largest component of the agency and is commanded by four patrol sergeants who supervise their respective shifts. This division provides basic police services twenty-four hours a day, handling routine service calls, conducting preliminary case investigations and complete investigations of crimes of a misdemeanor nature. Officers patrol in traditional police vehicles, mountain bikes, Segway, and on foot.





OFFENSE/INCIDENT	2012	2013	2014	2015
Alarms	367	348	487	361
Animals	159	105	131	134
Assaults	22	27	22	17
Auto Thefts	10	7	4	3
Breaking and Entering	23	26	13	16
Bomb Threats	0	0	0	0
Burglaries	29	28	20	16
Check the Welfare	97	117	105	136
City	113	103	101	80
Civil	66	110	110	98
Disturbances	199	188	116	220
Domestic	34	33	24	28
Drugs	63	65	62	48
Escort	48	28	27	70
Extra Patrol	12	7	16	20
Family Problems	142	133	125	137
Fires	125	121	119	137
Found Items	103	73	70	65
Fraud/Bad Checks	28	25	22	39
Guns/Weapons	6	2	3	2

Homicide	0	0	0	0
Juvenile Missing	22	7	5	10
Juvenile Problems	114	66	83	94
Life Squad	811	729	826	1025
Lost Items	30	17	28	26
Message Delivery	9	14	12	10
Missing Person/Adult	11	4	6	3
Non Criminal Incident	792	626	315	255
Open Door/Window	74	42	46	59
Phone Calls/Harassment	16	18	11	9
Criminal Damage	95	46	28	38
Psych Emergency	59	46	81	43
Robbery	5	4	8	5
Sex related	11	6	9	10
Suicide/Attempted	6	2	4	3
Suspicious Car/Person	169	171	530	636
Theft/Fail to Pay	402	374	311	131
Traffic Accidents	293	302	289	307
Traffic Pursuits	1	4	5	3
Trespass	22	9	8	6
Vehicle Lockout	487	532	466	471
Vandalism	9	11	2	3



Patrol Division – Bike/Segway Patrol

There are many benefits to having a police officer on a bike or Segway. Often mentioned are visibility and mobility. The visibility of an officer on a bicycle or Segway cannot be matched. With this visibility also comes an increase in human contact with the community. In fact, it is much like the old "Beat Officers" who used to walk the streets. They knew people by name and had a good feel for the neighborhoods at a personal level. On a bicycle or Segway, an officer is much more approachable than in a car and can help in building new contacts and trust from the citizens. This allows officers to be proactive in fighting crime rather than reactive. Bike and Segway patrol officers can be much more aware of concerns before they turn into problems.

The bicycle and Segway patrols are used at public events such as the annual Frontier Days Parade and Festival, the Longstone Street Festival, the Halloween Edition Amazing Race and other large gatherings. An officer can move quickly through a crowd while on a bike or Segway, and can find short cuts, etc., where a patrol car would have very diminished mobility in the same situation. This same mobility also adds a "stealth" advantage to bike and Segway patrols versus patrol vehicles. An officer on a bike is much smaller, quieter, and can go places that are not easily accessible to patrol vehicles. Also, a person fleeing from an officer generally can't out run an officer on a bike.



Criminal Investigation Division

The criminal investigation division is staffed with two dedicated detectives who conduct investigations that would unduly strain the resources of the patrol division or cases that require specialized skills. The division also compiles intelligence information on possible criminal behavior and homeland security and is also responsible for providing security at the Milford Mayor's Court. In 2015, Detectives Julie Liming and Steve Rogers worked closely with the Patrol Division to close several high profile cases.



Special Operations

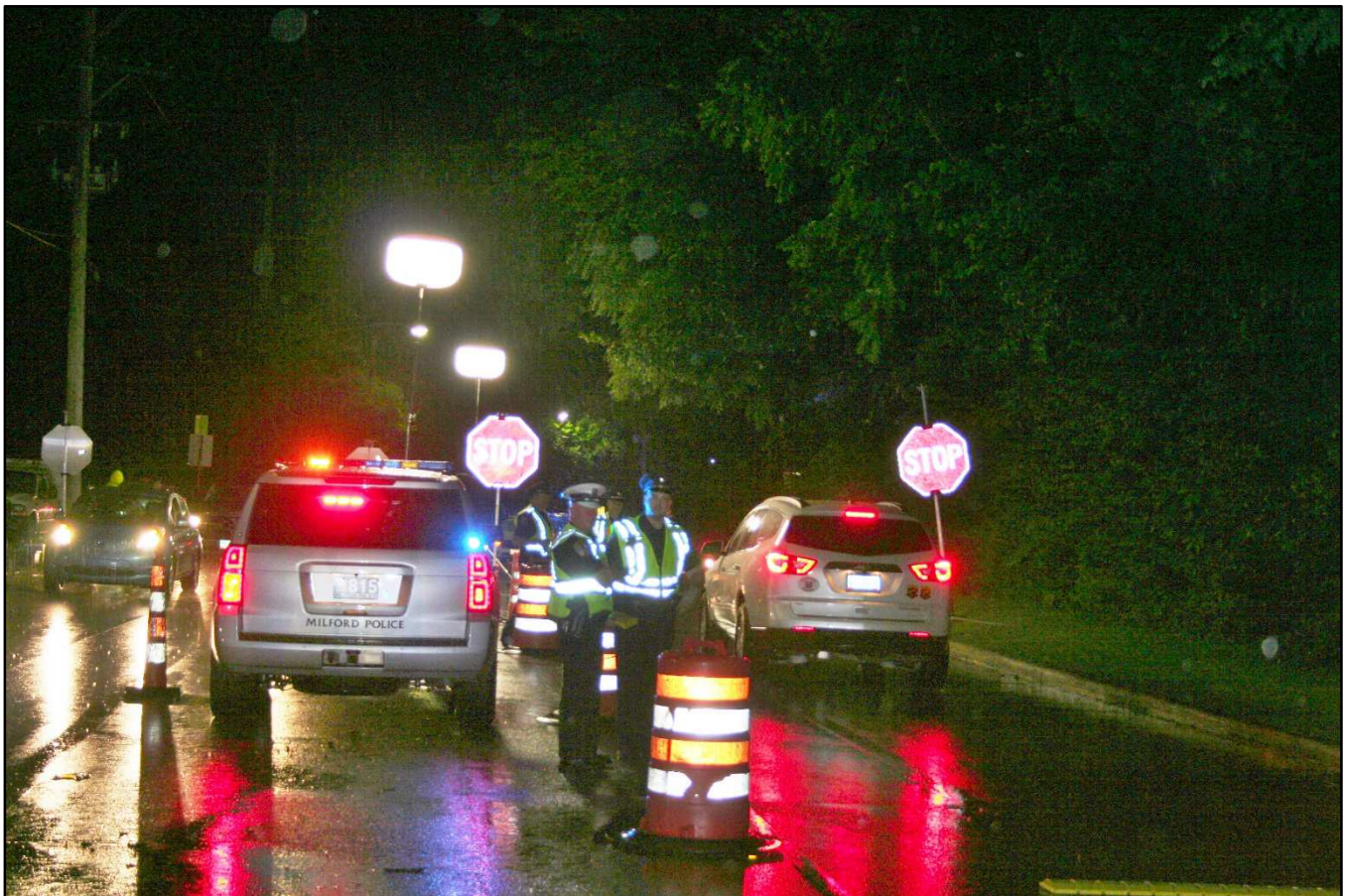
As a small police department, we do not have the staff for many of the divisions commonly found in larger agencies. However, that is not to say that those functions are not carried out. Milford Police personnel are afforded the opportunity to specialize in part time assignments as part of the Department's Career Development Program. The specialized operations of the Milford Police Department include:

- Traffic Enforcement/Education
- Training Officer
- Community Policing
- Crime Scene Unit
- Honor Guard
- Special Response Team
- Project Lifesaver
- D.A.R.E. Officer
- Drug Recognition Expert

Special Operations – Traffic Enforcement/Education

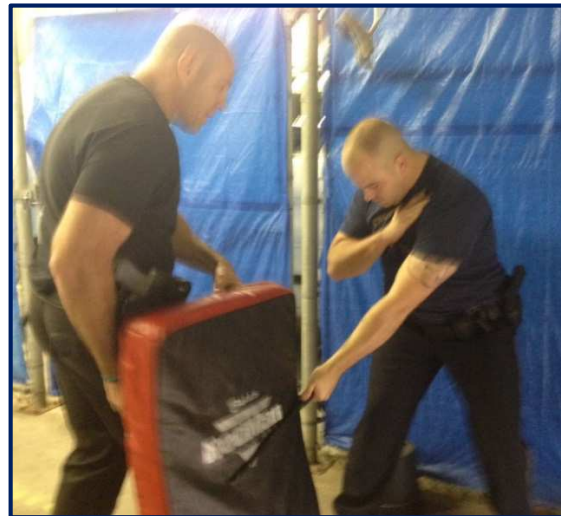
There is a direct relationship between the quality of enforcement and the degree of safety with which citizens use the streets and highways. Enforcement efforts were concentrated against the violations and at the times and places which cause the greatest number of accidents. Conspicuous patrol by officers in marked vehicles is the primary means of accomplishing the objective of promoting good driving behavior. The Milford Police Department continued its commitment to traffic enforcement and education in 2015 and received a Gold Level Award from the OVI Task Force, and:

- Partnered with the Hamilton County OVI Task Force and the Safe Communities to participate in the “Click it or Ticket” and “Drive Sober or Get Pulled Over” campaigns.
- Conducted an OVI Checkpoint on Wooster Pike
- Coordinated a motorcycle safety booth at Quaker Steak & Lube Bike Night
- Conducted Saturation Patrols on grant funds.
- Deployed two Electronic Speed Signs daily



Special Operations - Training

In-service training is conducted by a group of selected officers who are either state certified police instructors or field training officers. This section is responsible for conducting basic in-service training covering topics related to officer safety as well as the basic field training that all newly appointed officers must successfully compete. See the Annual Retraining Report for a list of all in-service trainings conducted.



Special Operations – Community Policing

In 2015, the Milford Police Department continued its commitment to crime prevention through community engagement and remained active in our partnerships with Pattison Elementary, the Coalition for a Drug Free Milford Miami Township, and the Clermont and Hamilton County Safe Communities.



Special Operations – Crime Scene Unit

The investigation of crime and the prosecution of offenders require that evidence be obtained through the application of scientific methods. The Milford Police Department maintains a team of officers specially trained in forensic techniques of collecting and processing evidence. Members of the Crime Scene Unit respond to scenes where evidence is identified, collected, preserved and transmitted to the laboratory for processing. The Milford Police Laboratory provides investigators with chemicals for developing latent fingerprints, forensic photography equipment, alternate light sources, and a state of the art forensic video workstation used to enhance video evidence.



The MPD Crime Scene Unit on Display at National Night Out



Detective Lane processing evidence in the MPD Police Laboratory



Ohio BCI Crime Scene Unit

Special Operations – Honor Guard

The Milford Police Department Honor Guard is a team of specially trained officers that reflect the commitment to excellence, spirit of professionalism and the esprit de corps of all the members of the Milford Police Department. The Honor Guard has been requested to participate in many formal ceremonies and events throughout the community.



Special Operations – Special Response Team

Milford police officers have the opportunity to serve on the Clermont County Sheriff's Special Response Team. The selection process is extensive and requires officers to pass a rigorous physical fitness test, a psychological assessment, an advanced firearms qualification course and an oral interview. The team is deployed to critical, life-threatening incidents within Clermont County. Examples of SRT operations include: Hostage situations or barricaded subjects, tracking fugitives, and high-risk search warrants. The team consists of officers specially trained in police tactics, negotiation, and marksmanship. The SRT also has state of the art weapons and equipment to allow the team to professionally and effectively discharge its duties.



Special Operations – Project Lifesaver

The Milford Police Department has a team of officers who can provide a rapid response to save lives and reduce the potential for serious injury for adults and children who wander due to Alzheimer's, Autism, Down Syndrome, Dementia, and other related cognitive issues.

Through a grant from Project Lifesaver International, officers of the Milford Police Department and Milford Community Fire Department received equipment and training at no cost to the City. The grant provided specialized search and rescue equipment and training for 6 instructors. The training not only covered the use of the specialized equipment but also consisted of lessons on how to communicate with people afflicted with cognitive conditions, all of which are essential to the successful rescue of missing persons who wander or otherwise become lost.

Citizens who enroll in the program wear a small transmitter around the wrist or ankle that emits an individualized tracking signal. If an enrolled client goes missing, the caregiver notifies the Milford Police Department and a trained emergency team will respond to the wanderer's area with tracking equipment. It's our hope that we never have to use the equipment but it provides peace of mind knowing that we're prepared.



Special Operations – DARE Officer

The Milford Police Department is committed to the development and perpetuation of programs designed to prevent juvenile delinquency and provide a positive connection between juveniles and law enforcement. The D.A.R.E./School Liaison Program provides a forum through which students, parents, faculty, and law enforcement officers become acquainted and, as a result, earn a mutual respect. The Milford Police Department is also a member of The Coalition for a Drug Free Milford Miami Township.



Special Operations – Drug Recognition Expert

The Drug Recognition Expert (DRE) program is part of the Milford Police Department's efforts to curb drug-impaired driving within the City of Milford and the surrounding areas. The objective of the program is to provide the patrol division with certified experts who are capable of gathering evidence as necessary to substantiate charges of operating a motor vehicle (OVI) while being under the influence of a drug(s) and/or a combination of both alcohol and drugs in OVI cases. Drug Recognition Experts are certified by the National Highway Traffic Safety Administration (NHTSA) and the International Association of Chiefs of Police (IACP). In 2014, the Department seized a Ford Mustang from a repeat drug impaired driver who was arrested and evaluated by a Drug Recognition Expert. The defendant forfeited the vehicle in his plea agreement in Clermont County Common Pleas Court and the vehicle title was transferred to the City of Milford. Through donations, the vehicle was marked and up-fitted as Community Partnership Vehicle that is used in the D.A.R.E. program and other outreach efforts.



Special Operations – Citizens Police Academy

The goal of the Citizens Police Academy (CPA) is to provide a snapshot of the day to day operations of the Milford Police Department and to enhance the partnership between the citizens and police officers. During the eleven week academy, students gain an understanding of the department, its responsibilities and role in the community. Many of the graduates serve as police volunteers and assist with special functions and events.



Support Services Division

The Support Services Division consists of non-sworn personnel responsible for record keeping. The Mayors Court Clerk is responsible for supervising the mayor's court operations, including, security, and maintenance of all computers, software and other automated systems. The Operations Clerk is responsible for department statistics, record keeping and developing and maintaining department policies and procedures in compliance with the Commission on Accreditation for Law Enforcement Agencies (CALEA). In 2014, the Support Services Division passed three audits: an F.B.I. audit of our offense reports, an RCIC/LEADS audit and an Ohio Attorney General's audit of our computer security policies. The quantitative analyses in this report would not be possible if not for the keen record keeping of the support services division.



Clerk Kim Sheangshang has been with the Milford Police Department for 16 years. She is responsible for all record keeping activities related to the Mayor's Court. Clerk Sheangshang is certified by the Association of Mayors Courts Clerks which recognizes professional Mayor's Courts with high standards in the conduct of court duties.



Clerk Patricia Banks has been with the Milford Police Department for 14 years. Clerk Banks is responsible for maintaining all incident and accident reports and provides data to the FBI for the Uniform Crime Report. Clerk Banks also serves as the accreditation manager and has led the Department through four C.A.L.E.A. assessments.



2015 CRIME ANALYSIS

Offenses	2014	2015 Actual	Percent Change
Missing Person	11	13	18.2%
Family Problems	125	137	9.6%
Robbery	8	5	-37.5%
Burglary	21	16	-23.8%
Larceny	311	237	-23.8%
Auto Theft	4	3	-25.0%
Assault	22	17	-22.7%
Criminal Damaging	28	38	35.7%
Domestic Violence	25	28	12.0%
Sex Offense	9	5	-44.4%
Juvenile Problems	83	94	13.3%
Total	647	593	2.0%
Part I Crime	2014	2015	
Homicide	0	0	
Rape	5	5	0.0%
Robbery	8	5	-37.5%
Burglary	21	16	-23.8%
Larceny	319	237	-25.7%
Auto Theft	4	3	-25.0%
Assault	22	17	-22.7%
Total	379	283	-25.3%
Officer Activity	2014	2015	
Arrests	775	632	-18.5%
Citations	2806	2751	-2.0%
Warnings	1871	861	-54.0%
DUI	54	34	-37.0%
Field	26	27	3.8%
Accidents	289	307	6.2%
Total	5821	4612	-20.8%
Warrant Service	2014	2015	
	487	255	-47.6%

Citations Issued Monthly			
Officers of the Milford Police Department issued a total of 2,751 traffic and criminal citations in 2015. A breakdown of these citations is shown below for the last three years by month.			
Month	2013	2014	2015
January	199	279	231
February	210	272	194
March	196	282	232
April	205	259	187
May	253	304	236
June	198	219	243
July	246	226	237
August	233	244	227
September	174	187	257
October	289	188	262
November	245	188	253
December	189	158	192
Total	2,637	2,806	2,751

2015 JUDICIAL-MAYOR'S COURT

The City of Milford Mayor's Court worked under the supervision of Mayor Laurie Howland. The Mayor selects a magistrate to administer both the procedural and punitive functions of the court. The purpose of Mayor's Court is to ensure prompt, fair and impartial hearing of City of Milford municipal ordinances. The budget of the court is prepared by the Chief of Police. The Mayor's Court is staffed by the magistrate, court clerk, and the prosecuting city attorney.



MILFORD MAYOR'S COURT

BEGINNING BONDS	\$ 522.00
TOTAL DISTRIBUTIONS	<u>\$273,132.37</u>
TOTAL	\$273,654.37

MONIES TO THE CITY OF MILFORD

Fines	\$128,998.40
Costs	\$ 48,240.11
Warrant Fees	\$ 2,745.00
Bond Costs	\$ 115.00
Miscellaneous	\$ 20,266.80
Bond Forfeitures	\$ 90.00
Sub-Total \$	\$200,455.31

MONIES TO TREASURER OF STATE OF OHIO

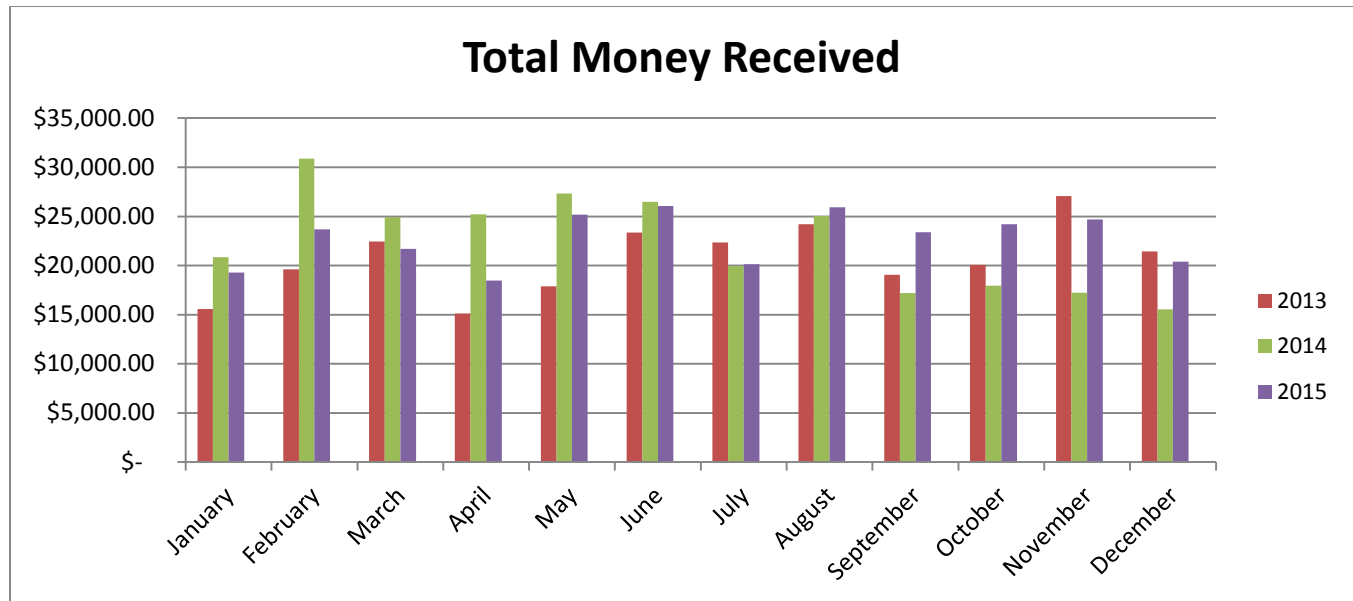
Ohio General Revenue	\$-0-
Victims of Crime	\$15,924.00
Seat Belts	\$ 1,460.00
Child Restraints	\$ 225.00
Defense Support	\$44,664.10
Driver Alcohol	\$ 2,644.50
Drug Law Enforcement	\$ 6,003.50
Justice Program	\$ 176.30
Sub-Total	\$71,097.40

OTHER MONIES

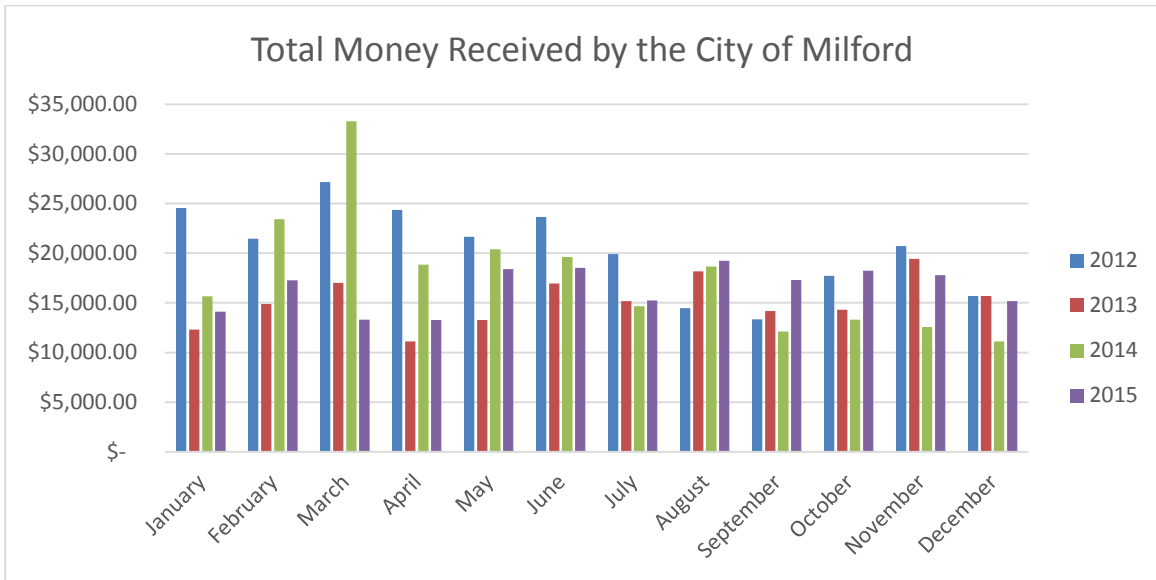
Overpayments	\$ 311.34
Bond Returns	\$ 275.00
Outstanding Bonds	\$ 673.00
Bad Check Not Collected	\$ -0-
Restitution	\$ 742.32
OVI Fund	\$ 100.00
Sub-Total	\$ 2,101.66

TOTAL DISTRIBUTIONS	\$273,654.37
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Total Money Received



	2013	2014	2015
January	\$ 15,581.00	\$ 20,839.00	\$ 19,294.00
February	\$ 19,618.24	\$ 30,884.00	\$ 23,670.10
March	\$ 22,460.00	\$ 24,933.00	\$ 21,697.81
April	\$ 15,111.00	\$ 25,227.00	\$ 18,482.90
May	\$ 17,875.00	\$ 27,316.00	\$ 25,183.57
June	\$ 23,349.00	\$ 26,478.17	\$ 26,068.00
July	\$ 22,347.97	\$ 19,933.00	\$ 20,118.00
August	\$ 24,214.38	\$ 25,052.00	\$ 25,936.00
September	\$ 19,049.57	\$ 17,203.00	\$ 23,402.00
October	\$ 20,052.31	\$ 17,937.00	\$ 24,192.49
November	\$ 27,078.00	\$ 17,220.00	\$ 24,704.50
December	\$ 21,443.42	\$ 15,541.18	\$ 20,383.00
	\$ 248,179.89	\$ 268,563.35	\$ 273,132.37



	2012	2013	2014	2015
January	\$ 24,549.50	\$ 12,293.00	\$ 15,673.00	\$ 14,117.40
February	\$ 21,445.00	\$ 14,870.24	\$ 23,431.00	\$ 17,270.40
March	\$ 27,173.32	\$ 17,020.00	\$ 33,276.00	\$ 13,296.50
April	\$ 24,361.64	\$ 11,123.00	\$ 18,853.46	\$ 13,259.50
May	\$ 21,655.00	\$ 13,262.00	\$ 20,403.00	\$ 18,410.80
June	\$ 23,661.67	\$ 16,945.43	\$ 19,617.17	\$ 18,536.00
July	\$ 19,901.45	\$ 15,180.31	\$ 14,645.00	\$ 15,248.00
August	\$ 14,469.00	\$ 18,180.38	\$ 18,668.00	\$ 19,242.00
September	\$ 13,328.00	\$ 14,160.57	\$ 12,107.00	\$ 17,297.91
October	\$ 17,713.00	\$ 14,319.31	\$ 13,303.49	\$ 18,247.49
November	\$ 20,712.30	\$ 19,443.00	\$ 12,562.00	\$ 17,769.50
December	\$ 15,690.00	\$ 15,687.00	\$ 11,128.00	\$ 15,177.00
	\$ 244,659.88	\$ 182,484.24	\$ 213,667.12	\$ 197,872.50

Total Money sent to the State of Ohio

	2012	2013	2014	2015
January	\$8,772.00	\$3,238.00	\$4,732.50	\$4,851.00
February	\$6,461.00	\$4,481.50	\$6,909.00	\$5,638.70
March	\$8,314.69	\$5,314.50	\$8,257.00	\$5,617.00
April	\$8,832.00	\$3,819.93	\$3,819.93	\$4,694.90
May	\$7,436.00	\$4,310.00	\$6,109.00	\$6,114.80
June	\$8,880.00	\$6,066.07	\$6,683.50	\$6,806.00
July	\$5,861.50	\$5,983.00	\$6,657.50	\$5,405.91
August	\$4,731.00	\$6,206.00	\$5,870.00	\$6,393.50
September	\$4,214.00	\$4,672.00	\$4,614.99	\$5,890.59
October	\$5,731.50	\$5,137.50	\$4,499.50	\$5,697.50
November	\$6,046.00	\$7,037.50	\$4,484.00	\$6,375.00
December	\$4,805.00	\$5,532.50	\$3,872.50	\$4,968.00
Totals	\$80,084.69	\$61,798.50	\$66,509.43	\$68,452.90

Seat Belt Violation (Ordinance 337.27 and 337.27.2)

Month	2012	2013	2014	2015
January	\$ 215.00	\$ 95.00	\$ 120.00	\$ 110.00
February	\$ 200.00	\$ 155.00	\$ 30.00	\$ 210.00
March	\$ 140.00	\$ 195.00	\$ 120.00	\$ 105.00
April	\$ 205.00	\$ 150.00	\$ 120.00	\$ 225.00
May	\$ 320.00	\$ 240.00	\$ 120.00	\$ 225.00
June	\$ 760.00	\$ 335.00	\$ 400.00	\$ -
July	\$ 60.00	\$ 300.00	\$ 190.00	\$ 135.00
August	\$ 310.00	\$ 210.00	\$ 120.00	\$ 135.00
September	\$ 140.00	\$ 190.00	\$ 120.00	\$ 200.00
October	\$ 260.00	\$ 110.00	\$ 45.00	\$ 80.00
November	\$ 165.00	\$ 60.00	\$ 115.00	\$ -
December	\$ 80.00	\$ 145.00	\$ 30.00	\$ 180.00
Totals	\$ 2,855.00	\$ 2,185.00	\$ 1,530.00	\$ 1,605.00

2015 Mayor's Court Statistics

Cases Heard:	2012	2013	2014	2015
Traffic	2,077	1,730	1,987	2,089
Misdemeanors	98	103	31	27
Minor Misdemeanors	67	67	79	61
Misdemeanor Contempt	329	293	239	113
Totals	2,608	2,571	2,437	2,290

Fines Levied on Cases Heard:

	<u>Fines Levied</u>	<u>Fines Collected</u>	<u>Fines Outstanding</u>
Totals	\$ 145,752.00	\$ 128,998.40	\$ 16,753.60

Other Case Activity:

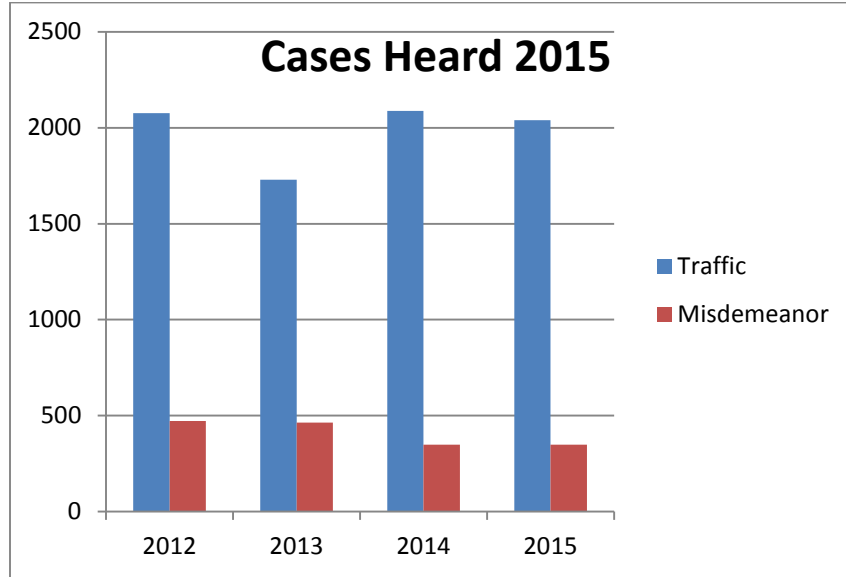
Cases Transferred To Clermont County (Jury Demand or Appeal).....	20
Cases Dismissed or Acquitted	180
Jail Time Given by Days	0
Community Work Given by Days (at \$30.00 per day).....	0

Warrants, Summons, or Private Complaints Out of Mayor's Court:

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Warrants Issued	383	351	296	140
Summons	0	0	0	0
Private Complaints	0	0	0	0
Totals	383	351	296	140

Arrests Made From Warrants Issued in Mayor's Court, Cases Dismissed on Warrants, Subjects Entered Into TTY** from Warrants, and Cases Purged (Warrants and Summons):

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Arrests Made	253	225	159	87
Cases Dismissed	38	39	56	12
Subjects Entered into TTY	81	81	79	41
Not Served Yet	11	6	2	0
Totals	383	351	296	140



Ticket Offense	2013	2014	2015
Abandoned Vehicle	1	0	0
Assured Clear Distance/Failure to Yield	82	88	100
Bike/Sled/Attended Vehicle	0	0	0
Brake Equipment	0	0	1
Bumper Requirement	0	0	0
Child Restraint	7	3	3
Display/Expired/No License Plates	104	165	198
Disregard of Safety	0	0	0
Drag Racing	0	0	0
Driving on a Closed Roadway/Sidewalk	3	1	8
Driving over a hose	0	0	0
DUI/OVI	12	8	27

DUS/Court and FRA	60	63	144
Duties at a non-working traffic light	0	0	0
Expired/Display/No Operators License	95	92	48
Fleeing/Eluding Police Officers Signal	0	1	0
Following too Close	1	3	0
Headlight/Failure to Dim	23	13	4
Lanes of Travel/Marked Lanes/Left of Center	30	30	32
Lending Vehicle/Unlicensed Operator	0	0	0
Muffler/Defective or Loud Exhaust	0	0	5
No Air Breather	0	0	0
No Helmet	5	1	2
No Thru Trucks	0	0	0
No Turn/Left Turn/U Turn	9	7	5
Obstructing Passage of Vehicles	0	0	0
One Way Street	0	0	0
Open door into Traffic	0	1	0
Overweight Vehicle	0	0	0
Parking Fire Lane/Handicap	5	4	8
Parking Prohibited/Wrong Way/Overtime	34	50	41
Permitting/Unlicensed Operator/Minor	1	0	0
Rear view Mirror	0	0	0
Reasonable Control/Fail to Control	18	16	22
Reckless Operation/Also Private Property	2	12	4
Rules Governing Passing	0	0	0
School Bus Regulations	0	0	0

Seat Belt Violations/Driver/Passenger	63	60	55
Second Reckless Operation	16	21	5
Short Cutting/Private Property	0	0	0
Speed	987	1232	1266
Starting/Backing	8	10	5
Stopping After Accident/Leaving the Scene	1	2	8
Stopping/Standing	0	1	0
Tail Lights/License Plate Light	4	4	2
Tinted Windows	0	0	0
Towing Vehicle	0	0	0
Traffic Control Device/Stop Sign/Red Light	230	181	187
Turn Signals	2	3	2
Unauthorized Plates/Fictitious Plates	7	2	5
Unauthorized Use of a Motor Vehicle/Driver	0	0	5
Unnecessary Noise/Tires	2	0	5
Unsafe Vehicle	1	3	0
Unsecured Load/Failure to Tarp	0	2	0
Vehicle Left Unattended	0	1	1
Vehicular Homicide	0	0	0
Windshield Obstruction	0	0	0
Wrongful Entrustment	0	1	1
Warnings Issued	578	1871	861

Police Volunteer Unit

The Milford Police Department is proud to partner with members of the community who have applied to serve as police volunteers. The volunteer program is a win-win for the Department. Volunteers serve as a force multiplier while providing a diverse work group with a variety of resources that we could not otherwise provide.



Steve Grieger teaching evidence Collection at the CPA



CPA Class III



Police Volunteer Coordinator Gene Bishop at Shop with a Hero

Administrative Reviews & Analysis'

- Retraining Summary
- Traffic Accident Review
- Vehicle Maintenance Report
- Accomplishments
- Use of Force Analysis
- Pursuit Analysis
- Grievance Analysis
- Internal Affairs Summary
- Biased Based Policing Review
- Early Warning System Review
- Special Assignment Review
- Goals & Objectives

2015 Retraining Summary

During the year members of the Milford Police Department received in-service and advanced training. Some training courses were mandatory for all members of the Department, while other trainings were assignment specific. Many officers received advanced training for career development that is reflected in their training file but not in this retraining summary.

LEGAL UPDATE TRAINING

Officers receive ongoing legal update training from the Clermont County Prosecutor's Office and the Ohio Attorney General's Office.

IN-SERVICE TRAINING

In addition to the on-line courses available through the Ohio Peace Officers Training Commission, the Milford Police Department maintains certified instructors who have teaching certificates from the State of Ohio. In-service instructors work with the training committee to provide professional training for agency members. During 2015, all sworn members received the following training:

1. Ethics and Professionalism
2. Career Survival
3. Investigating Domestic Violence
4. Emergency Vehicle Operation
5. Use of Force
6. Firearms
7. Less-lethal weapon systems
8. First Aid, CPR and AED
9. Legal Updates
10. Drug Free Workplace Act
11. L.E.A.D.S. Newsletters and recertification tests

COMMAND OFFICER TRAINING

All command officers are graduates of leadership courses offered by the Ohio Association of Chiefs of Police. They receive advanced ICS training and are required to complete an annual in-service training conducted by the Chief of Police. Additionally, command officers are required to complete reading assignments throughout the year.

POLICY REVIEWS

The Milford Police Department has a formal written directive system that provides employees with a clear understanding of constraints and expectations relating to the performance of their duties. These directives are periodically modified and reviewed.

RECERTIFICATION

Certain members of the Department are required to recertify in areas of specialization. This year, the following positions were recertified.

1. All operators of the Breath Alcohol Content (B.A.C.) Datamaster and Intoxilyzer were recertified by Department of State.
2. All sworn officers were recertified on the authorized lethal and less-lethal weapons.
3. Officer Heller was recertified as a Taser instructor.
4. Sergeant Mahan and Detective Rogers were recertified as Voice Stress Analysts.

2015 Traffic Accident Review

The 2015 Traffic Accident Review was conducted by comparing the number of traffic crashes from the year 2014. The purpose of the review is to identify potential traffic hazards by locating significant increases in the traffic crashes in certain locations. The data for the review comes from the ALERTS records management software and the 2014 Traffic Accident Review.

COMPARISON

In 2015, the Milford Police Department investigated 307 auto accidents which was a 6.6% increase from the 288 accidents investigated in 2014.

PRIVATE PROPERTY ACCIDENTS

Of the 307 crashes 93 occurred on private property accounting for 30% of our total reports. These accidents were handled by a simple private property crash report and are not submitted to the State. The report is taken for insurance purposes with each party involved reporting the accident to their respective insurance company to repair damages.

ROADWAY AND OTHER ENFORCEABLE ACCIDENTS

Subtracting the simple private property auto accidents we are left with 214 crashes that occurred on the roadway or were enforceable private property accidents. The following statistics and percentages will be tallied from those 214 crashes

INJURY RELATED TO CRASHES

There were a total of 15 reported injury accidents in 2015 which is a 7.1% increase from 2014. Of the 15 crashes 5 can be directly related to speed compared to 9 due to driver inattention and 1 crash being equipment related. There was one fatal accident that involved a pedestrian crossing Main Street.

ALCOHOL RELATED CRASHES

10 of the crashes investigated were alcohol related, accounting for 4.6% of all crashes. This is a 67% increase from 2014

MILFORD PARKWAY, CHAMBER DRIVE AND RIVER'S EDGE DRIVE

There were 27 crashes directly related to this intersection accounting for 12.5% of all crashes within the city. This number includes 6 injuries, 3 hit/skip and 5 alcohol related crashes.

LILA AVE / US 50

This portion of roadway is the longest in the city and accounted for 61 total accidents, 28% overall. This number includes 3 injury, 5 hit/skip and 0 alcohol related crashes.

MAIN STREET / SR 28

45 crashes occurred on this portion of roadway accounting for 21% of all crashes. Of this total, 5 were injury related, 5 were hit/skip crashes and 3 were alcohol related. Crashes on this roadway were down 2% from 2014

MOST COMMON CAUSES FOR ROADWAY ACCIDENTS

Assured Clear Distance Ahead	48%
Failure to Yield	28%
Marked Lanes of Travel	15%
Failure to Control	6%
Improper Backing	3%

CONCLUSION

Despite an aggressive traffic safety program consisting of education, engineering and enforcement, we experienced a three year high in auto accidents and an increase in OVI related accidents

Education

- The Bike Night Safety Booth at Quaker Steak and Lube was staffed by volunteers throughout the summer months.
- Flashing speed signs were deployed throughout the year at problem locations.
- We partnered with the Ohio Department of Public Safety on their annual “Click it or Ticket” and “Driver Sober or Get Pulled Over” campaigns.
- Officers made over 3,600 driver contacts resulting in a written warning 24% of the time. This does not take into account the number of verbal warnings that have not been tallied.

Engineering

- Throughout the year, officers reported any potential traffic hazards to the City Engineer.
- The Chief of Police was involved in the planning of all roadway construction projects.

Enforcement

- The enforcement efforts were focused in two primary areas in 2015; impaired driving and speeding. Officers issued 1,266 speeding citation and arrested 34 individuals for OVI.
- Our annual OVI checkpoint was conducted in July. 342 vehicles went through and were delayed an average of 12 seconds. Three drivers were diverted and subsequently arrested for OVI.

2015 Fleet Maintenance Report

<i>Car #</i>	<i>Year/Make</i>	<i>Begin Miles</i>	<i>End Miles</i>	<i>Miles Driven</i>
108	08 Dodge Charger Detective	78,942	85,650	6,708
213	13 Taurus Police Chief	21,454	30,347	9,003
311	11 Chevy Tahoe Patrol SUV	56,481	72,697	16,216
415	15 Chevy Tahoe Patrol SUV	5	1,207	1,202
513	13 Chevy Tahoe Patrol SUV	26,768	46,970	20,202
608	08 Dodge Charger Patrol	100,788	120,589	19,801
711	11 Chevy Tahoe Patrol SUV	53,933	73,733	19,800
815	15 Chevy Tahoe Patrol SUV	5	9,751	9,746
912	12 Chevy Tahoe Patrol	28,772	43,120	14,348
905	05 Crown Vic School/Court	85,325	85,596	270
15	13 Interceptor SUV Detective	23,345	39,727	16,382
Total miles driven for the 2015 year				124,675

Yearly Total Repair Cost

2013	\$19,838.27
2014	\$26,924.80
2015	\$24,533.33

2015 Accomplishments

Annually, the Milford Police Department establishes goals and objectives for the upcoming year and evaluates the progress made toward attaining the previous year's goals. This report summarizes our effectiveness in reaching our 2015 goals.

ADMINISTRATION

Goal: Provide access to drug rehabilitation programs. – *Attained*

- We partnered with A Community United to promote the drug rehabilitation programs available through the faith based organizations and worked with the Coalition for a Drug Free Milford Miami Township to promote their drug prevention initiatives.

Goal: Implement a service recognition program. – *Attained*

- We developed and implement modifications to the Code of Appearance directive with provisions for insignia for merit, award medals, special assignments and achievement.

PATROL OPERATIONS

Goal: Improve our effectiveness in reducing the supply of narcotics to the Milford community and identify addicts that are motivated to take advantage of rehabilitative services. – *Not Attained*

- Although we focused criminal patrols in problem areas and convicted one suspect of drug trafficking, our results were not substantial enough to consider this goal attained.

CRIMINAL INVESTIGATIONS

Goal: Improve the investigative section's ability to investigate cyber related offenses. – *Attained*

- Detective Liming attended cyber investigations training and we partnered with the Loveland Police Department to share investigative resources.

Goal: Maintain current CVSA certification through the National Institute on Truth Verification. – *Attained*

- Detective Rogers and Sergeant Mahan were re-certified in 2015.

COMMUNUCATIONS, RECORDS & MAYOR'S COURT

Goal: Improve accessibility to the Clermont County Communication Center frequency. – *Attained*

- We purchased and implemented the Motorola APX7000 portable radios with preset frequency buttons.

TRAINING

Goal: Improve tactical response capabilities to critical, high risk incidents. - *Attained*

- Range trainings emphasized the functions of the patrol rifles, shotguns, tactical medical emergency supplies and go bags.

2015 Use of Force Analysis

Milford police officers acting within the scope of their employment will use only the force reasonable to accomplish lawful objectives. Milford police officers may use deadly force only when the officer reasonably believes that action is in defense of human life, including the officer's own life, or in defense of any person in imminent danger of serious physical injury. By policy, an administrative review is conducted on each use of force by a command officer and submitted to the Chief of Police with his/her findings and officers receive annual training on use of force directives. In 2015, all command officers received in-service training on investigating use of force incidents.

In 2015, there were five (5) uses of force as defined by policy. One (1) of these incidents only involved the display of a Taser with no other level of force used to achieve compliance. The remaining four (4) uses of force were weaponless tactics; consisting of a take down or control hold used to restrain non-compliant or assaultive persons.

TYPE OF FORCE	NUMBER OF TIMES USED
Use of Physical Force	4
Chemical Aerosol	0
Baton	0
Taser	0

INJURIES

Any time a lethal or less-lethal weapon is used against an assailant or to affect an arrest, the person against which the weapon was used will be checked for injuries by an EMT or medic and/or transported to a medical facility to be checked or treated. There were no suspect injuries as a result of a use of force in 2015, other than one minor scratch sustained by a resistant suspect who was subsequently checked by medical staff at the Jail and admitted.

ACTIVITIES, POLICIES & PRACTICES

All sworn officers are trained and tested on the use of force directives annually. Additionally, use of force directives are included in every weapons qualification course throughout the year. All uses of physical force in 2015 were closely examined by command officers and found to be in compliance. One review however did indicate a deviation from the directive in terms of notifying the proper supervisor in a timely manner. The officers involved were counseled and retrained on the directives.

ANALYSIS

Sixty percent of the use of force incidents in 2015 were precipitated by suspects assaulting or threatening to assault police officers. In every case, the officers responded with minimal force and without the use of weapons.

In 2015, sworn officers arrested six hundred and thirty-two (632) people (147 custodial arrests and 485 criminal summonses) and issued two thousand one hundred and ninety two (2,192) traffic citations. The aforementioned four uses of force on arrested or detained people indicate that 99.9% of the time officers of the Milford Police Department accomplish their mission without any use of force. This level of force is within the FBI parameters of use of force involving 1% of all arrested or detained persons. There is no consistent variable in terms of officer involved, suspect, location or race that would indicate an identifiable trend or causative factors for concern.

2015 Vehicle Pursuit Review & Analysis

POLICIES & REPORTING PROCEDURE

Milford police officers may initiate an emergency vehicle pursuit whenever a law violator clearly exhibits the intention of avoiding arrest by using a vehicle to flee and elude an officer. However, a justified pursuit occurs only when the necessity of apprehension outweighs the level of danger created by the pursuit. An administrative review is completed by a command officer as soon as possible after each pursuit. The purpose of the review is to determine if the pursuit was within Department policy, and to address equipment and training needs. The administrative review is forwarded to the Chief of Police for final approval.

PURSUIT ANALYSIS

Annually, the Chief of Police conducts an analysis of all pursuits initiated by the agency as well as those pursuits the agency assisted in. The analysis will include:

1. Patterns or trends that indicate training needs
2. Patterns or trends that indicate a needed policy change
3. The need for added equipment in addressing pursuits

TOTAL NUMBER OF PURSUITS: 3

<u>Reasons for Pursuit Initiation</u>			<u>Distance Pursued</u>		
Mutual Aid	1	(33%)	One to Five miles	2	(67%)
Suspicious Vehicle	0	(0%)	Five to Ten Miles	1	(33%)
Equipment Violation	0	(00%)	Over Ten Miles	0	(0%)
Traffic Violation	1	(33%)			
Wanted Person	1	(33%)			
			<u>Times of Day</u>		
			18:00 – 00:00	1	(33%)
			00:00 – 06:00	2	(67%)
			<u>Officer</u>		
			Mahan	1	(33%)
			West	1	(33%)
			Green	1	(33%)
<u>Pursuit Dispositions</u>					
Use of Stop Sticks	0	(0%)			
Foot Pursuit	0	(0%)			
Surrendered	1	(33%)			
Minor Auto Accident	0	(0%)			
Accident with Injuries	0	(0%)			
Terminated by Officer	2	(67%)			

Of the three (3) traffic pursuits that Milford officers were engaged in, one involved the officer merely assisting another agency as the pursuit entered the City limits and was discontinued once enough officers were available to assist the initiating officer. The remaining two pursuits were initiated by Milford officers, one for a traffic violation (reckless operation) and the other for a wanted person inside the vehicle. Both pursuits were approximately 2 miles. One resulted in the driver surrendering and

subsequently arrested for OVI. The other pursuit was terminated because the necessity for apprehension was not outweighed by the level of danger created by the pursuit however the driver was identified and later charged. New portable radios were implemented in 2015 that have enhanced mutual aid communication capabilities. All of the pursuits were reviewed by supervisors and the Chief of Police. There were no identifiable trends that indicate a need for additional training or policy modifications.

2015 Grievance Analysis

Employees within the Milford Police Department may, from time to time, find it necessary to file a formal grievance for what is perceived to be an inequity in the operation of the department. Annually, the Chief of Police or his designee conducts an analysis of all grievances filed within the last twelve (12) months in order to detect a trend. If through the analysis the Chief of Police observes a trend in filed grievances, steps may be taken to minimize the causes of such grievances in the future. However, in 2015, there were no grievances filed.

2015 Internal Affairs Summary

The Milford Police Department reviews all complaints brought against the agency, including anonymous complaints. The Department categorizes complaints as either formal or informal and assigns responsibility accordingly. In 2015, there were two investigations as a result of citizen complaints and two internal complaints.

Internal Investigations							
Source	Type	Date Rec'd	Allegation	Date Assigned	Date Closed	Finding	Compl Notified
Internal	Informal	6/24/2015	Care and Use of City Equipment	6/24/2015	6/25/2015	Improper Conduct	N/A
Complaint	Informal	7/11/2015	Discourteous Treatment of the Public	7/11/2015	7/13/2015	Insufficient Evidence	Email
Internal	Informal	7/15/2015	Care and Use of City Equipment	7/15/2015	7/15/2015	Improper Conduct	N/A
Complaint	Formal	8/2/2015	Biased Based Policing	8/2/2015	8/17/2015	Unfounded	In person

2015 Annual Review of Biased Based Policing

A fundamental right guaranteed by both the U.S. and Ohio Constitutions is the “equal protection” clause. Everyone, citizen and alien alike, is entitled to walk, drive, and move about in public free from police interference so long as they obey the law. Those who commit infractions must receive equal and fair treatment, regardless of their race, color, ethnicity, sex, sexual orientation, physical handicap, religion, or other belief system. Officers must conduct themselves in a dignified and respectful manner at all times when dealing with the public. The Law Enforcement Code of Ethics articulates the professional and personal behavior that is expected of all law enforcement officers.

AUDITS

In 2015, there was one complaint of biased based policing that was filed by a passenger in a vehicle. Although the complainant withdrew the allegation, the complaint was thoroughly investigated with a clear finding of “unfounded”. Additionally, supervisory monitoring of citations, field interview cards and written warnings found no unusual patterns of enforcement or contact that would statistically indicate that biased based profiling is occurring.

TRAINING

All officers completed on-line training on Career Survival that included a module on illegal profiling. Additionally, all members of the agency completed an annual review of the Code of Conduct and Oath of Office directives; viewed the Oath of Honor video and took the Oath administered by Law Director Michael Minniear.

CORRECTIVE MEASURES

Due to the fact that there were no sustained complaints or indicators of racial or any other biased based profiling, there were no corrective measures taken during the year 2015.

POLICY CHANGES

No policy changes are recommended.

2015 Early Warning System Review

The Milford Police Department Personnel Early Warning System is designed to provide supervisory personnel with objective guidelines and specific criteria for identifying employees who may benefit from agency intervention efforts. This system provides specific and consistent procedures for tracking, evaluating and responding to employee needs. Intervention occurs in circumstances that indicate a potential for negative consequences to the Department, its members or the community.

In 2015, supervisory personnel made two hundred and eleven (211) entries, documenting praise, counseling, discipline, and other relevant occurrences on the Evaluation Supplement Log (ESL). All command officers received in-service training on the policy during the annual Supervisors In-Service Training. It is apparent that that the Personnel Early Warning System is an effective management tool.

2015 Annual Special Assignment Review

Annually, the Department reviews the special assignments by listing the positions, indicating the purpose for each position, and evaluating the initial problem or condition that required the position. During 2015, investigative assignments were the only special assignments consisting of one full time and one part time detective.

POSITION RESPONSIBILITIES

The primary function of the investigative unit is to conduct follow up investigations on felony and serious misdemeanor offenses. Detectives also serve as property room custodians and primary crime scene technicians. Additional responsibilities include submitting evidence to the laboratory, conducting pre-employment background investigations, performing voice stress examinations, assisting outside agencies with evidence processing as requested, tracking pattern crimes, communicating with the Clermont County Drug Task Force, and various task force meetings.

EVALUATING DEPARTMENT NEEDS

The investigation of felonies and serious misdemeanors often requires specialized skills, training, and abilities such as crime scene processing, interviewing and interrogation, CVSA certification, and an understanding of the principles of surveillance and the federal guidelines on criminal intelligence. Additionally, active membership in organizations such as MAGLOCLIN, FIA, and the Southwest Ohio Police Intelligence, enhance an investigator's abilities to conduct such investigations. Since it would be impractical to train all sworn officers in these areas, the criminal investigation section was created.

The criminal investigation division also serves as a resource to the patrol division by offering investigative guidance, CVSA exams, interviews and interrogations, locating a suspect's current information, transporting evidence, enhancing video evidence, preparing photo line ups, wanted/missing persons communications, and sharing gathered intelligence from other agencies.

Personnel assigned to the investigation section are trained in the collection, processing and sharing of suspicious incidents and maintain liaison with federal, state and local criminal justice agencies for the purpose of facilitating an exchange of information relative to law enforcement. In 2015, investigative personnel attended specialized training in criminal intelligence, and attended several task force meetings designed to assist in fraud activities, gang monitoring, and criminal trends. Investigative personnel maintained the use of surveillance equipment and coordinated with ETC Inc. to utilize surveillance equipment to local agencies free of charge. All intelligence information is collected and maintained in compliance with U.S. Title 28 CFR Part 23 and limited to criminal conduct and activities that present a threat to the community.

CASE LOAD

During 2015, the criminal investigations section conducted 107 investigations, resulting in 11 CVSA examinations, 13 search warrants, processing 39 crime scenes, forwarding 25 intelligence reports to the Clermont Co. Drug Task Force, also closing 18 cases by arrest, additionally closing 3 by other means such as mutual aid, prosecutor review, victim request, etc. which equates to a 19.11 % clearance rate.

Clearance rate includes cases closed by arrest, cases forward to prosecutor's office and cases where the victim declines prosecution.

2015 ACCOMPLISHMENTS

In 2015 the investigative division managed a personnel change assigning PO Julie Liming to investigations. Det. Liming had been involved with investigations while assigned to the Direct Patrol Officer assignment. Det. Steve Rogers continued working part time in the division and both detectives participated with several community outreach programs including Shop with a Hero, National Night Out, and our Citizens Police Academy.

The investigative division also attended specialized training in CVSA re-certification for Det. Rogers, and Sgt. Mahan. Detectives also attended several task force meetings designed to assist in fraud activities (FIA), gang monitoring, and criminal trends. Other trainings included legal updates, field searching, monthly policy reviews, and assigned courses through e-OPOTA.

Investigations completed several high priority cases in 2015 including:

- Continued investigation of the 2009 William C. Jones missing persons case.
- Robbery at 782 Main St. The suspect was a local subject who was identified by through various sources and arrested a week after the offense.
- Death investigation at 541 Garfield Ave. The victim was injected with heroin and later died. After several a several month investigation, along with assistance from the Attorney General's Office, the offender was indicted and sentenced to seven years.
- Rape at 900 Mohawk Trail. This investigation involved a juvenile victim, and was closed with the offender being indicted in Clermont County.
- Drug Trafficking at 550 Clark St. During this investigation we gathered information from neighbors, and were able to execute a search warrant at the residence where one subject was indicted for trafficking in drugs, and money was seized and later forfeited to the City.
- Sexual Imposition at 966 Helen St. Case involved a juvenile victim, and offender, was closed by arrest.
- Burglary at 104 Sycamore St. This offense involved the theft of several firearms. The offender was identified and indicted. Most of the firearms were located.

Detective Rogers continued his involvement with Project Life Saver program, updating department training, and Mayors Court security. Detective Rogers also assisted with Crisis Intervention training for Clermont County, and attended thirty three roll calls.

RECOMMENDATION

The City of Milford and the Milford Police Department are well served by the criminal investigations division and I recommend that we continue to staff the investigative positions.

2015 Active Threat Response Plan

In 2015, the Milford Police Department continued its commitment to prepare for and mitigate active threats.

- Firearms training focused on advanced shooting drills with interactive targets.
- All sworn members reviewed the Department of Homeland Security video *Run, Hide, Fight* and the FBI video, *The Coming Storm*.
- All command officers participated in a mock critical incident that included an officer-involved-shooting.
- Command officers worked with the management at Cinemark to provide security for the release of a movie that drew large crowds.
- Command officers attended the Clermont County School Safety meetings.
- Safety drills were conducted at both elementary schools.
- A committee was formed to conduct a needs assessment of our pistols. Their recommendation to replace our current pistols with new Gen 4 Glock .40 caliber pistols was presented to City Council and approved.
- We became a participating agency with an officer assigned to the Clermont County Special Response Team.

2016 Goals and Objectives

ADMINISTRATION

Goal: Reinstate the Milford Police Community Partnership.

- Implement bylaws and appoint a board of trustees.
- Obtain charitable non-profit status from the Internal Revenue Service.

Goal: Obtain Law Enforcement Agency Certification by the Ohio Collaborative.

- Utilize the resources provided to comply with the standards and expectations.

PATROL OPERATIONS

Goal: Reduce the number of accidents on Lila Ave.

- Identify peak accident times and deploy high visibility patrols.
- Utilize the electronic speed signs at key areas.

Goal: Reduce the number of OVI related crashes.

- Utilize power shifts to focus on traffic safety.
- Utilize grant funded overtime for saturation patrols.

CRIMINAL INVESTIGATIONS

Goal: Improve case clearance percentages.

- Implement a new case log management system to better track case flow and assignment.

Goal: Increase communication between investigation and road patrol.

- Increase roll call attendance for informal discussions about crime trends and issue investigative bulletins as needed.

TRAINING

Goal: Obtain Continuing Professional Training (CPT) certification for our annual Use of Force in-service training from the Ohio Peace Officer Training Council.

- Develop and submit lesson plans to the Ohio Attorney General's Office

RECORDS AND COMMUNICATION

Goal: Improve access and increase efficiency of daily activity logs and training certificates

- Utilize an intern to scan and store electronically.

Goal: Improve access and increase efficiency of general orders and accreditation files.

- Implement Power DMS